

**3 October 2007**  
**FAWLEY PARISH COUNCIL**

**POLICY, RESOURCES AND PERSONNEL COMMITTEE**

Minutes of the meeting of the Policy, Resources and Personnel Committee held on Wednesday 3 October 2007 at 7.00 pm in the Jubilee Hall, Fawley Parish Council.

p Cllr Lee Dunsdon (Chairman)  
Cllr R Lewis (Vice Chairman)

**Present:**

p	Cllr Mrs S Courtney	p	Cllr M Fidler
p	Cllr E Holtham	p	Cllr B Maynard
p	Cllr R Wappet		

**Also Present:**

Cllr Mrs M Alderman  
Cllr B Hall

**In Attendance:**

Margaret Bernard, Clerk to the Council  
Sue King, Minute Clerk  
4 members of the Public

**41 Apologies:**

The Chairman announced Cllr A Glass was in hospital but hopefully was now improving and hoped to be out shortly. On behalf of the Council we offer our best wishes to Allan for a speedy recovery.

**42 Declarations of Interest:**

Councillor Wappet declared a non-prejudicial interest in Minute 44 (a) Planning, as he is a member of New Forest District Council Planning Committee. He stated that he would consider applications on the evidence in front of him.

Councillor Dunsdon declared a personal and prejudicial interest in Minute 52, 'Web Site Management', as he is a friend of the Administrators.

**43 Minutes:**

It was **RESOLVED** that the minutes of the meeting held on 23 July 2007 be signed as a true record.

**Public Session:**

**Mr Briggs** stated his objections relating to planning application number: 07/90914 'Standor' Mopley Road, Blackfield, Fawley, which is due for discussion at the next Council Meeting. His objections were noted and the Chairman requested that Mr Briggs forwards to us a letter stating his oppositions to the proposed application.

Ms Sara Barnard of Linda Road Fawley informed the meeting that the residents of Linda Road were suffering constant noise and disturbance from vehicles making late deliveries from the Indian and Chinese takeaways. Discussion took place and it was agreed that the residents should contact the Environmental Health Department to inform them of the noise and the nuisance the late deliveries are causing them. Council Wappet stated that if they did not get a satisfactory reply, to let him know and he would then take up the problems with the New Forest District Council.

**44 Planning:**

**a) Parish List:**

It was **RESOLVED** that the comments made on the Planning Applications appearing in the following list be forwarded to the District Council.

**90671** 4 Foxglade, Blackfield  
First Floor rear extension  
The Council **AGREES TO SUPPORT** the decision taken by the Planning Officer.

**90834** Plot 1 Gateways, Blackfield Road  
New Access  
The Council **AGREE** to leave the decision to the Planning Officers.

**90777** 80 Hampton Lane Blackfield  
Rear Extension; alteration to roof.  
The Council **SUPPORTS** this application.

**b) National Park Planning Application.**

**90273** Beach Hut 136 Calshot  
Replacement  
The Council **SUPPORTS** this application. The Council commented on the design and access statement, which states the beach hut is "from an existing cliff path and continues along the front of all the huts on this level". The New Forest National Park, Planning Department to be advised that there is no cliff at this location.

**92076** Four Winds, Ashlett Road, Fawley

Two-storey side extension

The Council **OBJECTS** to this application on the grounds that the proposed extension is not in keeping with the character of the existing building.

**82078** Beach Hut 1, Calshot  
Replacement  
The Council **SUPPORTS** this application.

**45 To Agree the Monthly Schedule of Payments for July and August 2007.**

Following discussion, it was **RESOLVED** to approve the monthly schedules of payments for July and August.

**46 To Note 06/07 Earmarked Transfers.**

Following discussion it was agreed to refer the '06/07 Earmarked Transfers' with more information to the next Full Council Meeting.

**47 Correspondence For Information:**

- a) **Community First, New Forest Volunteers Free Training Days** at New Milton.  
It was agreed that anyone who was interested in attending the various workshops to contact the Clerk.
- b) **Government Office for the South East (South East Plan) Report** prepared by Panel of Planning Inspector published on web site:  
[www.gose.gov.uk/gose/planning/regionalPlanning](http://www.gose.gov.uk/gose/planning/regionalPlanning).  
The information was noted.
- c) **Notification from Hampshire County Council** relating to the Core Strategy of Hampshire Minerals and Waste Development Framework, which was adopted during June/July 2007 details on [www,hants.gov.uk/planning-development](http://www,hants.gov.uk/planning-development).  
The Chairman advised the Committee that we should contact Hampshire County Council to ensure that the Parish Council is formally consulted.
- d) **Thank you letter for grant from Oakhaven Hospice Trust.**  
The letter was noted.
- e) **Thank you letter** from Royal National Lifeboat Institution for sponsorship received from Gang Warily for participation in RNLI Raft Race.  
The letter was noted.
- f) **Letter of resignation** received from a Gymnastics Coach at Gang Warily.  
The letter was noted.
- g) **E-Mail received from NFDC** Transportation Section to inform us of the deployment of SID in Rollestone Road scheduled for March

2008. The cost as agreed by the Parish Council on 26 March 2007 is £300.

The letter was noted and agreed.

**48 To Consider and Agree the proposed additions in wording to the lease with the Sea Scouts at the QEII.**

Following discussion it was **RESOLVED** that the proposed additions to the wording in the lease were agreed.

**49 To Consider any comments on the proposal to make a permanent Traffic Order at Calshot.**

Following discussion, it was agreed to make no comment on the proposal.

**50 To Consider the notification from New Forest District Council to name the new access road to the Blackfield Infant School Site as 'Pavilion Gardens'.**

Following discussion, it was **RESOLVED** to accept the new access road to Blackfield Infant School Site as 'Pavilion Gardens'.

**51 To Consider Review of Polling Districts and Polling Places.**

Following discussion it was agreed that the Polling places within the Parish should remain as they are.

Councillor Dunsdon left the meeting

**52 To Consider review arrangements for Web Site Management.**

The Clerk reported on the problems with the present website, following discussion it was recommended that further details and costs be obtained from other Web Site Management and be referred to full Council for consideration.

Councillor Dunsdon returns to the meeting

**53 To Consider proposed amendment to Standing Order 40.1 and the addition of 36.4.**

Following discussion the Committee **RESOLVED** to accept Standing Order 40.1 and the addition of 36.4 as detailed below:

a) 40.1 Each Committee has delegated power to resolve financial items that come within that committee's remit, provided that the cost of carrying out such decisions can be met from existing budgets without use of virement.

b) 36.4 Provided that the Chairman of the Council in consultation with the Clerk considers an item to be urgent, convenient or conducive to the despatch of business, they can allow the motion to be dealt with at a Committee meeting at which it is brought forward, when the rules of debate for Council meetings will apply.

**54 To Consider inviting Blackfield Primary School to design a letter heading for Fawley Parish Council under 'Good Citizens Project'.**

Following discussion various points were raised including inviting Cadland Primary School, giving certificates to all entries and awarding book tokens to the winners.

It was **RESOLVED** that the Clerk goes ahead and invites Blackfield Primary School together with Cadland Primary School to design a letter heading under 'Good Citizens Project'

**55 To Review membership of Hampshire Association of Parish and Town Councils.**

Following discussion it was **RESOLVED** that the Parish Council becomes a member of the Hampshire Association of Parish and Town Councils for the remainder of the current year at a cost of £100.00.

The Clerk gave details of the A.G.M. meeting on 13 October 2007 and requested if anyone would like to attend to let her know.

**56 Chairman 's Announcements:**

A training session has been arranged for Parish Councillors on 24 October 2007 to be held at Jubilee Hall at 7.00pm. Invites will be forwarded shortly. It was agreed that Councillors from other local Parish Councils also be invited to attend.

**Football Foundation Grant**

The Centre Manager gave an update on Football Foundation Grant for QE11 Pavilion. The Foundation has stated that the construction of the building has to be slightly changed to meet the guidelines set down by the Football Association. These changes have been met, the panel is due to meet in October and we will know the outcome of our application at the end of October or early November.

**Youth Problems:**

There has been a significant increase at Gang Warily Centre in vandalism, involving local teenagers on Friday and Saturday nights, which has caused problems to staff and customers. The Police have been called on five occasions and there is evidence of class A drugs. The situation is causing distress to the staff.

Following discussion the Clerk together with the Centre Manager were given **delegated authority** to make temporary arrangements to employ a security company on Friday and Saturday nights. This arrangement is to continue to the next Policy Resources and Personnel meeting on 28 November 2007 when the position and the cost is to be discussed.

**57 Date of next meeting: Wednesday 28 November 2007.**

## **PRIVATE SESSION**

It was **RESOLVED** that in accordance with Section 100[A][4] of the Local Government Act 1972, the public and the Press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 9 of Part I of Schedule 12A of the Act.”

**58 To Consider a request from Jubilee Horse Club, as referred from previous Policy, Resources & Personnel.**

Following discussion it was agreed to obtain details of the individual cost that Gang Warily were charging to the horses that were grazing in the lower field at Newlands Park and report back to the Full Council for consideration.

**Councillor Wappet leaves the meeting.**

**59 To Consider Correspondence relating to Ventures Lease at Gang Warily.**

Following discussion it was agreed that the parking area was outside of the area leased to the Ventures and that there should be no restriction on the parking in this area and therefore no alterations to the current lease will be necessary.

**Councillor Mrs Alderman leaves the meeting.**

**60 To Note** a report from a meeting held with Head of NFDC Leisure Centres and to consider a proposal that Fawley Parish Council form a Working Party to liaise with New Forest District Council to consider any potential agreement relating to the future management of Gang Warily.

Following discussion it was agreed that the Clerk together with the Centre Manager, Councillor Dunsdon and Councillor Wappet form a Working Party to look at ideas and to report back to the Council at a later date.

**61 Staff Matters:**

**Christmas** closing to include Statutory holidays.

**The Christmas closing dates were agreed**

- **To Consider** a request for the salary date 28 December 2007 to be brought forward to Friday 21 December 2007.

The salary date was agreed.

- **To Consider** a request relating to Gym Tots

The Centre Manager issued his report and following discussion it was **RESOLVED** to outsource the gym provision to an external company and to charge them a court hire fee.

The meeting closed at 9.30 pm.

.....Chairman